

## AGENDA

<b>Committee</b>	STANDARDS & ETHICS COMMITTEE
<b>Date and Time of Meeting</b>	17 NOVEMBER 2009 AT 5.30 PM <b>THE FORMAL MEETING OF THE COMMITTEE WILL BE PRECEDED BY AN INFORMAL FORUM TO DISCUSS THE WORK PROGRAMME, <u>COMMENCING AT 4.30PM</u></b>
<b>Venue</b>	COMMITTEE ROOM 4, COUNTY HALL, ATLANTIC WHARF, CARDIFF
<b>Membership</b>	Independent Members: Akmal Hanuk, Maureen Hedley-Clarke, Deirdre Jones, Anne Morgan, Paul Stockton  County Councillors Bowen, Davies and Wakefield  Community Councillor John Hughes

**Approx  
Times**

### **1. Terms of Reference**

- (a) To monitor and scrutinise the ethical standards of the Authority, its Members, employees and any associated providers of the Authority's services and to report to the Council on any matters of concern.
- (b) To advise the Council on the content of its Ethical Code and to update the Code as appropriate.
- (c) To advise the Council on the effective implementation of the Code including such matters as the training of Members and employees on the Code's application.
- (d) To consider and determine the outcome of complaints that Councillors and co-opted members have acted in breach of the Code in accordance with procedures agreed by the Standards Committee, including the imposition of any penalties available to the Committee.
- (e) To oversee and monitor the Council's Whistleblowing procedures and to consider ethical issues arising from complaints under the procedure and other complaints.

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- (f) To grant or refuse requests for dispensations in respect of Members' interests under the Members' Code of Conduct in accordance with the relevant statutory provisions.
  - (g) To undertake those functions in relation to Community Councils situated in the area of the Council and members of those Community Councils which are required by law.
  - (h) To recommend to Council and the Executive any additional guidance on issues of probity.
  - (i) To hear and determine any complaints of misconduct by Members or a report of the Monitoring Officer, whether on reference from the Ombudsman or otherwise.
  - (j) To recommend the provision to the Monitoring Officer of such resources as he/she may require for the performance of his/her duties.
2. Declarations of Interest- to be made at the start of the agenda item in question, in accordance with the Members' Code of Conduct.
  3. Minutes – To approve as a correct record the Minutes of the meeting held on 29 September 2009 - copy attached.
  4. Standards Conference Feedback – report of the Monitoring Officer – copy attached.
  5. Local Authorities (Case and Interim Case Tribunals and Standards Committees) (Amendment)(Wales) Regulations 2009 – Report of the Monitoring Officer – copy attached
  6. Monitoring Officer's Verbal Update
    - (a) New Planning Guidance
    - (b) Strategic Technology Partner
    - (c) Retirement of the Council's Chief Executive
  7. Work Programme
  8. Date of next meeting – 26 January 2010

KATE BERRY

City and Country Solicitor

CTTC/VAD

11 November 2009

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